



Join US & Register today in SKEDMIA

OSR-PR-2023 Rev. 03 Effective Date: May 2023

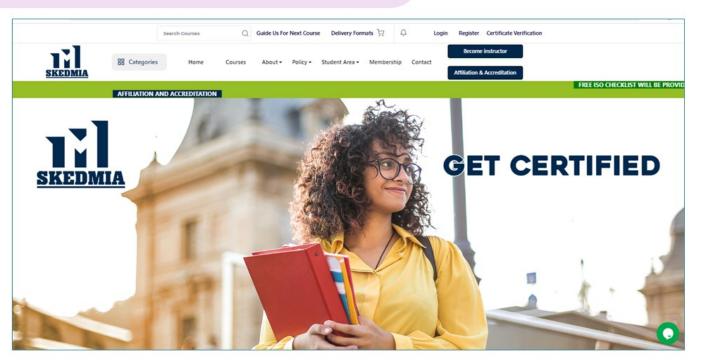
Innovation & Excellence at your Fingertips

# How to Register with us?



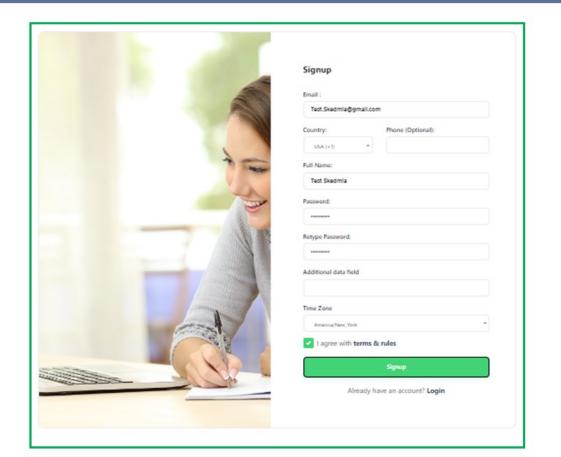


Register to www.skedmia.com



# Sign Up





Read & Agree with the Terms & Rules



2

Click **Signup** after providing your valid Email Address, Full Name (which will appear in your certificate), other personal information, and your chosen password.

# Verify your Email Address

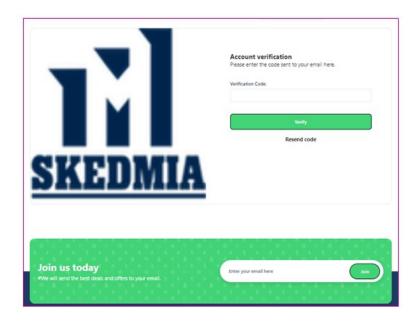




Input the OTP you have received to your valid Email Address for verification.







#### **Your Personal Dashboard**

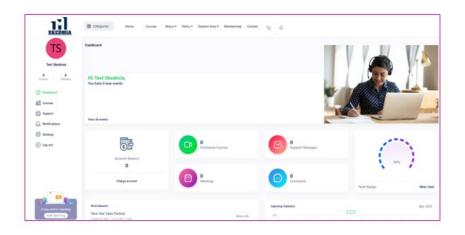


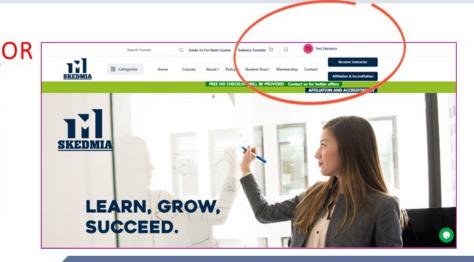
You will now be directed to your personal Dashboard.

(Or in the **Home Page**, you may click on your Name at the upper most right corner of the page, and choose **My Panel** to redirect you back to your personal **Dashboard**)



#### **DASHBOARD**





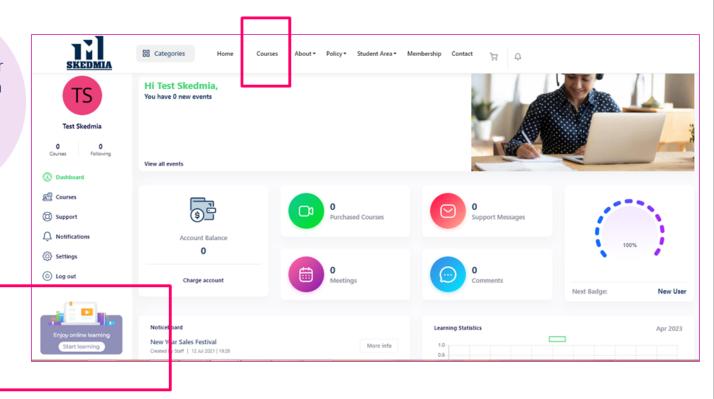
HOME PAGE (Click your ICON & choose MY PANEL)

#### **How to Enroll a Course?**



1

Click on **Courses** on the upper navigation tab and or click on the **Start Leaning** Tab on the lower Left corner of your personal **Dashboard**.

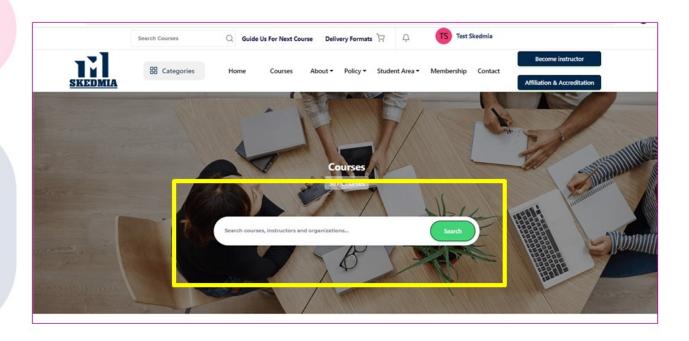


# Find out what you can Learn 🔼



Start searching for courses you wish to learn about

You may use the filter below the Search Tab for a quicker review of courses being offered in SKEDMIA. You may also use the filter to see discount offers, free courses, bundles, upcoming, and the latest courses in our website.



## **Choose your Course**







SKEDMIA SKEDMIA

**Biomedical Waste Management** 

in Biomedical Waste Management

( 1 Day(s)

300 \$



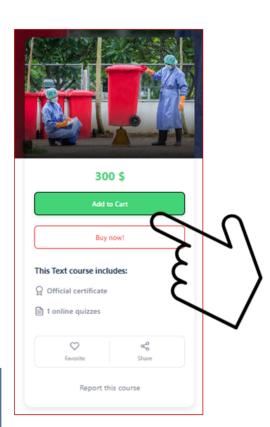
Click on your chosen course to show the Course Overview, Covered Topics, and other course details.



a

Choose **Buy now!** to proceed with the payment or **Add to Cart** the course and **Continue Shopping** to browse other courses you wish to take.

You may also **Share** and add the course to your **Favorite**'s list for future references.



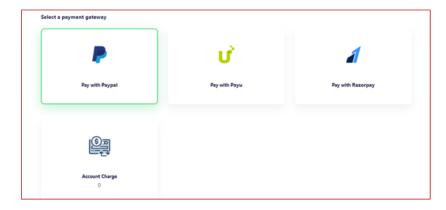
# Purchasing



4

When you're ready to proceed with the payment, click on the Cart Icon and Checkout the course/s you have chosen. You may also Add and Validate if you have any coupon code.





Select a **Payment Gateway** to proceed with the online payment.

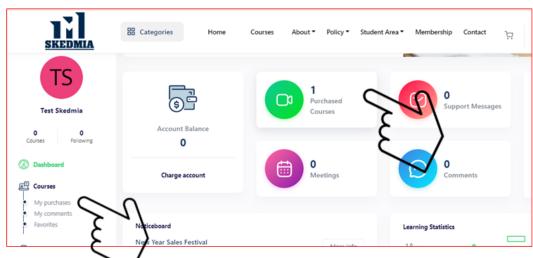
Payment may also be preceded directly with the Skedmia Accounts in **Cash Basis**.

# **Successful Payment**





After a Successful Payment, you will get notified on your **Notifications** on the upper most middle tab of your **Homepage** or at the upper most right corner of your **Dashboard** beside your cart.





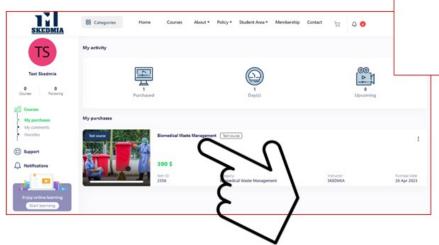
Your new courses will also appear on your **Dashboard** in the **Purchased Courses** / **Courses Tab**.

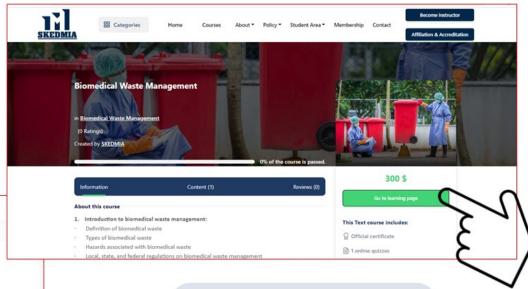
## **How to Start Learning?**





Select **Purchased Courses** tab and click on the course you want to start learning.





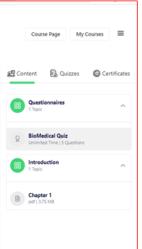
Click on the **Go to learning** page

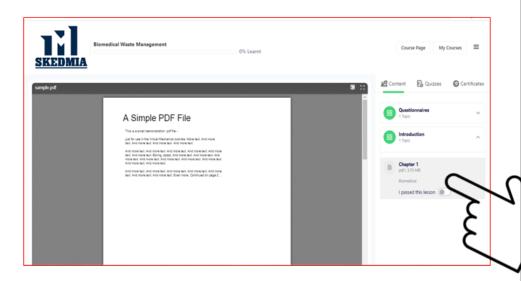
#### **Start the Course**



2

Go to learning page will show the Course Contents including the Module, the Quizzes, and the Certificate that will be issued once you have completed the course.





Select and complete the chapter/s or section/s that will appear under **Contents**.

### Take the Quiz

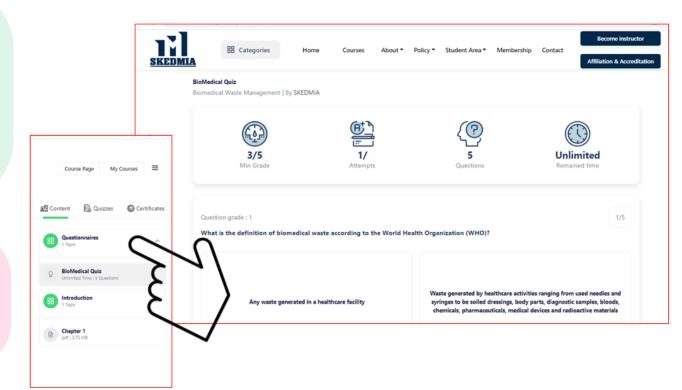


3

Once you have completed the module, you may select

Quizzes on your upper right corner tab and click on the Quiz Page to redirect you to the questionnaire.

The Number of Questions, Minimum Grade, Attempts, and the Time Restrictions will be shown on the Quiz Page.

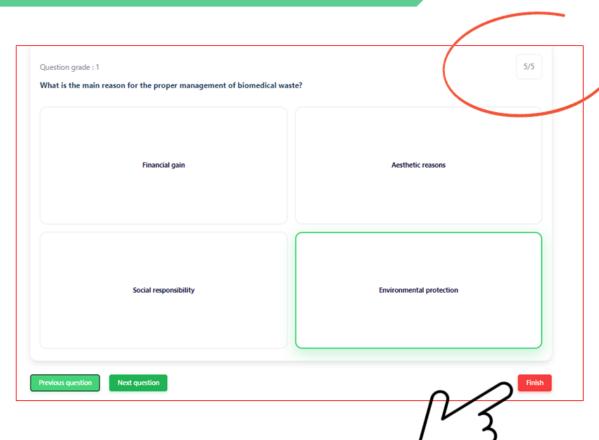


# **Complete the Assessment**



4

Once you have completed answering the questions, select **Finish**, to be directed to the results of your exam.



#### **Passed** or Failed

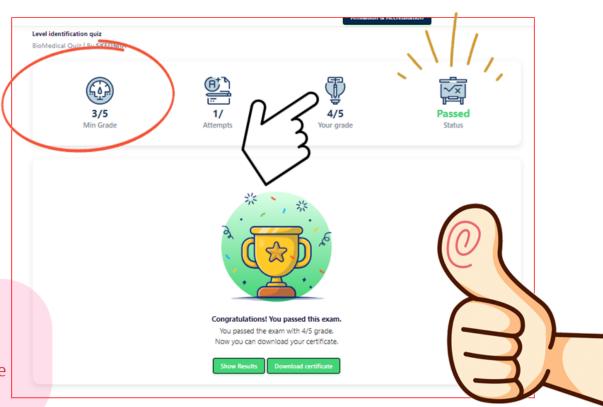


5

Your status will appear, either you have PASSED or FAILED the examination. Note that you may only be able to download your certificate if you have successfully passed the quiz.

#### NOTE:

Attempts or Retakes depends on the type of Course you will take.
So make sure to complete the Module before taking the assessment!



# **Results & Certificate**



6

You may see the results and the attempts you have to complete the quiz and or download the certificate after passing the exam.







#### Congratulations! You passed this exam.

You passed the exam with 4/5 grade. Now you can download your certificate.

**Show Results** 

**Download certificate** 

## **Verify your Certificate**



To verify your certificate, you have to Logout and go to Skedmia.com Homepage.





You will need the Certificate ID Number for the Verification

# **Verify your Certificate**

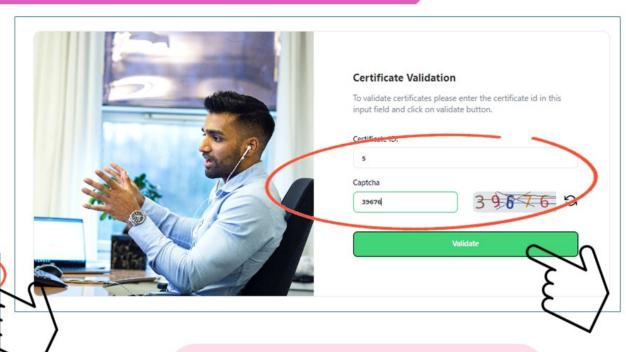


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Click on the Certificate

Verification option which is at
the upper most right corner
of the SKEDMIA Homepage or
you can Scan the QR CODE in
the certificate.





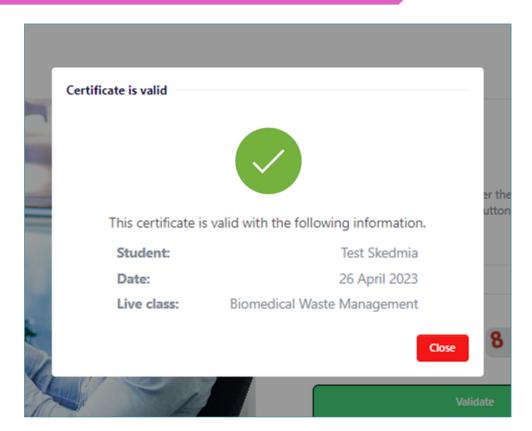
Input your Certificate ID (Only the LAST SET of Numbers) & Captcha and then click on Validate.

# **Verify your Certificate**



3

The **validity** and the certificate information will appear on the screen for your reference.



# THANK YOU!

www.skedmia.com

#### **Email:**

Website:

Info Skedmia info@skedmia.com

Start Learning with SKEDMIA



Innovation & Excellence at your Fingertips